



**CFUW Ontario Council Constitution and Bylaws**  
**Proposed Amendments/Corrections 2021**

- A. *The following amendment is proposed by the Constitution + Bylaws Committee and the CFUW Ontario Council Board of Directors:*

**Clause #2.10 Committees**

**Motion:** Add “i) Membership” to the list of Standing Committees.

**Clause #2.10 would then read:**

“Standing Committees shall include:

- a) Finance;
- b) Resolutions;
- c) Governance;
- d) Advocacy;
- e) Education;
- f) Legislation;
- g) Status of Women and Human Rights
- h) Constitution and Bylaws and
- i) Membership.”

**Rationale:**

*Committees are an important part of a board’s fulfillment of its governance role. The general rule is that a board establishes the committees that it requires to assist with the work of the board and all committees report into the board. Standing Committees are typically defined in the organization’s bylaws and are expected to have a level of permanency (as opposed to ad-hoc) and will assist the board in its work like any board committee.*

*It is recommended that there be a standing committee whose focus is on CFUW Ontario Council Membership. Membership is a strategically important pillar for Ontario Council and having a committee focused on strengthening this area would benefit the organization today and in the future.*

- B. *The following bylaw corrections are proposed by the OC Finance Committee, the OC Constitution + Bylaws Committee and the CFUW Ontario Council Board of Directors:*

**Section 9 – Members’ Meetings    Clause 9.01 Annual General Meeting**

**Motion:**

- a) Delete “auditor’s report or review engagement report” and replace with “accountant”
- b) Item 3. Delete “approved”. Add to the end of the sentence “for the year ended March 31, with the accountant’s report thereon”
- c) Delete Item 4.
- d) Item 5. Delete and replace with “Appointment of the accountant for the coming year”



**Clause 9.01 for these specific items would then read:**

“Any Member, upon request, shall be provided, not less than twenty-one (21) days before the annual meeting, with a copy of the approved financial statements, accountant’s report and other financial information required by the Bylaws or articles.”

“3. Consideration of the financial statements for the year ended March 31, with the accountant’s report thereon”

“5. Appointment of the accountant for the coming year”

**Rationale:**

*Ontario Council appoints an accountant whose report has been in the form of “Notice to Reader”. This is known as a compilation engagement. Under the regulations governing this type of engagement, there must not be any reference to “audit” or “auditor” or “examination” or “review” in connection with this appointment or in the client’s records. In Ontario Council’s case, an audit is not prescribed, the finances are straightforward, the volume of entries is not large, there are controls in place and the state of affairs, is healthy. For these reasons, a compilation engagement is sufficient.*