



January 2020

## **Chair, Standing Committee Education**

### **Role Statement**

The Chair of the Standing Committee, Education reviews advocacy issues related to Education in Ontario. In conjunction with other members of the Committee, is responsible for the development and communication of CFUW OC education related policies.

### **RESPONSIBILITIES:**

#### **Work Plan**

In conjunction with the standing chairs of Advocacy, Legislation and Status of Women and Human Rights, participates in the coordination of current advocacy activities, including ensuring compliance with Ontario Council purpose and policies. Reviews related policies and governmental positions on current education issues.

#### **Representation**

Serves as a member of Ontario Council Board.

#### **Reporting**

Reports regularly to the Board on relevant advocacy issues. Reports regularly to the Membership on issues relevant to the Membership via newsletters, social media.

#### **Board Conduct**

Maintains a high standard for Board conduct and upholds policies and Bylaws regarding Directors' conduct with particular emphasis on relevant advocacy issues.

#### **Mentorship**

Supports clubs and club members particularly related to education advocacy activities with their committee members. In conjunction with the Chair of the Advocacy Committee, seeks and arranges speakers for Ontario Council Speaker Series. Arranges Education workshops. Works with Ontario Council Regional Directors in promoting and disseminating relevant information.

### **DUTIES:**

#### **May – June**

As soon as possible after OC AGM participates in a meeting with the Advocacy Committee and President to determine the theme for the year, topics for Speaker Series, and prioritizing advocacy action and directions. Discusses communication strategies including update of advocacy tools.

Identifies Education Committee members, Policy advisors and potential partners for identified priorities.

**Ongoing**

Reviews Provincial education issues through actively following Ontario News and other relevant news sources as well as CFUW National and Provincial resolutions.

Reviews related policy on current issues.

In conjunction with the Chair of Advocacy and President, and with Chairs of Advocacy, Legislation and Status of Women and Human Rights determines action and contributes to relevant consultations, letters and/or backgrounders for meetings, briefs, workshops.

In conjunction with Chairs of Advocacy, Legislation and Status of Women and Human Rights determines appropriate speakers for OC Speaker Series and establishes contact as well as appropriate advertising for the Speaker Series. Assists with speakers' AV needs for presentations.

Submits to Ontario Council Newsletter information regarding Speakers and a post session synopsis of presentation.

Meets with committee members (in person or virtual) to foster advocacy actions

**Spring**

Prepares for OC AGM.

Writes report for OC AGM.

Participates in the reviewing and selecting of recipients in the annual Ontario Council Recognition Awards program.

In election year, helps clubs prepare for elections.