



January 2020

Chair, Standing Committee Legislation

Role Statement

The Chair of the Standing Committee, Legislation reviews advocacy issues related to Legislation in Ontario. In conjunction with other members of the Committee, is responsible for the development and communication of CFUW OC legislation related policies. Ensures CFUW OC resolutions are developed, reviewed and communicated to OC members.

RESPONSIBILITIES:

Work Plan

In conjunction with the standing chairs of Advocacy, Education and Status of Women and Human Rights, participates in the coordination of current advocacy activities, including ensuring compliance with Ontario Council purpose and policies. Reviews related policies and legislation on current issues. Reviews related Resolutions submitted by members.

Representation

Serves as a member of Ontario Council Board.

Reporting

Reports regularly to the Board on relevant advocacy issues. Reports regularly to the Membership on issues relevant to the Membership via newsletters, social media.

Board Conduct

Maintains a high standard for Board conduct and upholds policies and Bylaws regarding Directors' conduct with particular emphasis on relevant advocacy issues.

Mentorship

Supports clubs and club members particularly related to legislation advocacy activities with their committee members. In conjunction with the Chair of the Advocacy Committee, seeks and arranges speakers for Ontario Council Speaker Series. Arranges Legislation workshop. Works with Clubs and members in the development of resolutions for Ontario Council. Works with Ontario Council Regional Directors in promoting and disseminating relevant information.

DUTIES:

May – June

As soon as possible after OC AGM participates in a meeting with the Advocacy Committee and President to determine the theme for the year, topics for Speaker Series, and prioritizing advocacy action and directions. Discusses communication strategies including update of advocacy tools.

Identifies Policy Legislation Committee members, Policy advisors and potential partners for identified priorities.

Ongoing

Reviews Provincial Legislative issues through actively following Ontario News and other relevant news sources as well as CFUW National and Provincial resolutions.

Reviews related policy on current issues.

In conjunction with the Chair of Advocacy and President, and with Chairs of Advocacy, Education and Status of Women and Human Rights determines action and contributes to relevant consultations, letters and/or backgrounders for meetings, briefs, workshops.

In conjunction with Chairs of Advocacy, Education and Status of Women and Human Rights determines appropriate speakers for OC Speaker Series and establishes contact as well as appropriate advertising for the Speaker Series.

Submits to Ontario Council Newsletter information regarding Speakers and a post session synopsis of presentation.

Meets with committee members (in person or virtual) to foster advocacy actions

Spring

Prepares for OC AGM.

Writes report for OC AGM.

Participates in the reviewing and selecting of recipients in the annual Ontario Council Recognition Awards program.

In election year, helps clubs prepare for elections.