

CFUW Ontario Council Bylaws Amendment Process 2023

Mar 2023

Any proposed amendments to the CFUW Ontario Council Constitution and Bylaws must be compliant with the following process.

1. Final submissions for proposed Amendments (Form 1) or Amendments to proposed Amendments to the Bylaws (Form 2), must be fully completed and submitted by email to president@cfuwontcouncil.org.
2. All proposed amendments or amendments to the amendments must be properly received, on or before **April 13, 2023** or they will not be considered.
3. A package of the Proposed Amendments will be posted on the Ontario Council website for clubs and members of the CFUW OC Board of Directors for study and evaluation.
4. Members will be invited to submit Amendments to the Proposed Amendments (Form 2) on or before **May 1, 2023**.
5. At the AGM, only proposed amendments and amendments to the amendments properly received and deemed compliant, will be allowed from the floor. Bylaw elements that are legally required by the Ontario Not-for-Profit Corporations Act must be instituted and any amendments to these clauses must be legally consistent.

Notes:

As per Section 11 Adoption and Amendment of Bylaws Section 11.02, proposed amendments and amendments to the amendments must be received by the President by the dates set by the Board in the year of the Annual General Meeting at which the vote is to be taken as per the CFUW Ontario Council Policies.

Although the name and position of the designated signing authority in the Club is required on both Form 1 and Form 2, a signature is not. The date of the club motion to allow the amendment or amendment to the amendment to be proposed, is required.

The package of compliant and eligible amendments and amendments to amendments, along with the final wording of the Proposed Amendment will be distributed to the Clubs, and members of the Board of Directors before the AGM.

If you have any questions, please contact President [Teresa Habs](#).