



**Application for CFUW Ontario Council (OC) Membership/Club Profile Grant
Special Event/Project For Non-Revenue Generating Event or Project**

Financial Policy: May, 2016

6.1 A club or group of clubs may submit a request for a grant to assist in the organization of a non-revenue generating activity which will enable membership recruitment and in raising the club's profile of CFUW such as creating professional materials, marketing or advertising.

6.2 Clubs seeking a grant from OC for an event/project will submit a budget, together with a written request to their Regional Director. The request will be considered by the OC Executive, subject to the availability of funds.

6.3 A request may be made only once in each three year period.

6.4 The maximum amount of each grant is \$300.

Name of Club(s): _____

President's Name: _____

Address: _____

City, Postal Code: _____

E-Mail: _____

Respond to the following:

1. Describe the planned event/project: (i.e. creating professional materials, marketing or advertising either internal or external to CFUW).
2. Why should this event qualify for an Ontario Council Grant?
3. Budget (sample as shown)



**Sample Financial Plan/Budget for:
CFUW Ontario Council Membership/Club Profile Special Event and/or Project Grant for a non-revenue generating event**

Revenue:

- Ontario Council Grant
- Sponsors
- Donations

Total:

Expenses:

- Room rental
- Moderator gift/Honorarium
- Publicity
- Postage and Supplies
- Photocopying

Total:

Net: